COLLEGE OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY MGM Educational Campus Sector -18, Kamothe Navi Mumbai-410209

LIBRARY COMMITTEE

2022-23

A library committee is an essential body required for the good governance and overall development of a library. Members Committee consisting of the following members is constituted.

Sr. No	Name	
1	Dr. Chaitali Gadekar (Principal)	Chairman
2	Prof.Punit Bajpai.	Member
3	Prof.Manisha Firke.	Member
4	Ms.Shubhagi Garghe	Member
5	Mr.Sumit Shinde (Library Assistant)	Member
6	Ms. Swpana Gaikwad	Member
7	Mr. A K Mishra	Member

Function of library committee-

- 1. To guide the Librarian in formulating general library policies and regulations which govern the functions of the library.
- 2. To provide for proper document services and updating the library collection.
- 3. To work towards modernization and improvement of library and documentation services.
- 4. To formulate policies and procedures for efficient use of Library resource.
- 5. To review Library readership dept.-wise.
- 6. To adopt measures to enhance readership.
- 7. To prepare budget and proposal for the development of the Library.
- 8. To recommend to the authorise the fees and other charges for the use of the Library.
- 9. To seek feedback on Library function from readers.
- 10. To submit the annual repost on the functioning of the Library.
- 11. To take measures to increase the membership of the Library beyond the boundaries of the College.